



**City of Kenora**  
**Committee of the Whole**  
**Minutes**

**Tuesday, September 8, 2020**  
**9:00 a.m.**

**Electronic Attendance/City Hall Council Chambers**

Due to the COVID-19 Pandemic, Council met electronically as permitted by Council's Procedural Bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.islive.ca/kenora/2020-09-08.html>

**Present:**

Mayor Daniel Reynard  
Councillor Mort Goss  
Councillor Rory McMillan  
Councillor Andrew Poirier  
Councillor Kirsi Ralko  
Councillor Sharon Smith  
Councillor Chris Van Wallegem

**Staff:** Heather Pihulak, Manager of Administration/City Clerk/Acting CAO, Charlotte Edie, Manager of Finance/Treasurer, Jonathon Ranger, Deputy Treasurer, Adam Smith, Manager of Development Services, Stace Gander, Manager of Community Services, Kelly Galbraith, Deputy Clerk/Customer Service Division Lead

**A. Public Information Notices**

**As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its, 2019 meeting:-**

- Amend the 2020 Capital and Operating Budget for the following:
  - \$12,000 to be funded through the Art Centre capital donation commitments to upgrade the heating and cooling control controllers at the Art Centre
  - \$48,800 to be funded through the Keewatin Memorial Arena reserve to replace the ice plant processor in the Keewatin Memorial Arena
  - \$30,000 to be funded through contingency reserves to construct a new office space at the entrance of the Operations Centre
  - \$15,000 to be funded through contingency reserves to repair the Whitecap Pavilion skylight
- Declare City owned lands known as a portion of Old Government Road as surplus to the requirements of the Municipality

## **B. Declaration of Pecuniary Interest & the General Nature Thereof**

### **1) On Today's Agenda**

### **2) From a Meeting at which a Member was not in Attendance.**

There were none declared.

## **C. Confirmation of Previous Committee Minutes**

### **Resolution #1 - Moved by Councillor Goss, Seconded by Councillor Smith & Carried:**

That the following meeting minutes be confirmed as written and ordered filed:-

- Regular Committee of the Whole Meeting August 11, 2020
- Special Committee of the Whole Meeting August 7, 2020
- Special Committee of the Whole Meeting August 11, 2020

## **D. Deputations/Presentations**

### **Jim Bruzzese of BMA – Water & Wastewater Long Range Financial Plan**

The Water and Wastewater Long Range Financial Plan was presented to Council. O.Reg 453/07 requires municipal water utilities to develop a comprehensive long range financial plan. The City of Kenora has taken a proactive approach and has included the wastewater system as well. The goal is to ensure the City's water and wastewater operations are financially sound and services can be provided on a sustainable basis.

#### **Discussion:**

Councillor Poirier expressed concern over continued rate increases for water and sewer. He would like to see the City explore debt financing for projects rather than increasing rates.

### **Debra LeMaistre & Kelly Williams of Rotary Club of Kenora – Peace Park Proposal**

Rotary Club of Kenora is requesting Council's support for the construction of a Peace Park on municipal lands. The desired green space is between the former Blue Heron and the former laundromat. Features of the Peace Park will include a peace pole and flower beds. Images of peace poles from around the world were shared. The design for Kenora's peace pole has not been finalized.

An additional feature to the Peace Park will be a monument for missing and murdered Indigenous women. Missing and Murdered Indigenous Women and Girls, Transgender and Two Spirit Persons (MMIWGT2S+) in partnership with Rotary Club of Kenora have selected the Peace Park as the ideal location for the monument. Meggie Cywink of MMIWGT2S+ shared that in March she was in the Kenora area to meet and discuss the project with families, to help bring more attention to the issue. The monument will be a place for residents and visitors to gather, and will be cared for by community families.

#### **Discussion:**

Council shared their excitement for the project and the partnership between Rotary Club of Kenora and MMIWGT2S+. The partnership will have tremendous impact on the community, neighboring communities and visitors.

### **Susan Evenden - Anicinabe Park - The Winter Gateway to Kenora Proposal**

Anicinabe Park operators, David Longe & Susan Evenden would like to request that Old Chalet Lane remain closed to through traffic for the winter of 2020/2021, with the intention

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of expanding the recreational opportunities at Anicinabe Park to include winter activities for the people of Kenora and families from neighbouring communities looking for a new winter tourism experience. The outdoor activities will be free for all, along with the operation of a Chalet Service with foods and beverages for guests. Currently, much of the snow machine traffic bypasses Kenora and spend their leisure dollars in Falcon Lake. Anicinabe Park is the perfect gateway to Kenora for those who are already travelling on Lake of the Woods and as a staging location for those who want to explore Lake of the Woods. By working together with our tourist partners, the park can offer places to eat, sleep and shop, with any of the number of unique Kenora businesses. With the help of partnerships with Kenora Hospitality Alliance and the City of Kenora, Anicinabe Park will promote outside of our community, a venue that will welcome visitors to Kenora as a 4 season destination. The park is preparing to have ready for the winter of 2020-2021 and beyond, several exciting initiatives, all complimented by an indoor warming space & washrooms.

Crokiurl rinks at Anicinabe Park were greeted with enthusiasm last winter. This was made possible with support from the Kenora Hospitality Alliance. Crokiurl is one of the fastest growing new sports, with rinks springing up in Cities all across Canada. Armed with experience and user feedback, there is opportunity to promote and build on the local tournament held last year, to encourage Crokiurl fans from other communities. Over the past year, the inside of the park store has been renovated, creating a café/bar. With further renovations in the works, the Anicinabe Park licensed café will be ready to provide winter visitors with a light food menu, coffee, hot chocolate and adult beverages. In a world focused on social distancing, limiting large gatherings indoors, it is more important than ever to provide people with outdoor adventures, that they can enjoy safely.

**Discussion:**

Mayor Reynard thanked Susan for her presentation. Councillor Smith shared she is a huge advocate for neighborhood trails and asked if there is opportunity for summer walking trails. Susan shared the park has a different atmosphere in the summer. There is a small trail along the shoreline however, to define a trail it comes with expenses. The park is willing to explore all opportunities. Council shared appreciation for the work being done to develop new winter tourism.

**Wayne Beckworth – Old Chalet Lane Closure Proposal**

Wayne presented to Council in opposition of the proposed Old Chalet Lane closure. He has canvassed the homes in the area and has received 14 signatures in opposition of the road closure. He feels the park's activities can be accomplished without the closure of the road. As a 33 year resident of Old Chalet Lane, traffic safety has never been a concern. There is concern the quality of snowplowing will decline with the road closure and school buses would not be able to turn around properly. Wayne supports the winter activities that Anicinabe Park is hoping to create however, he feels this can be done without the closure of the road.

**Discussion:**

Council thanked Wayne for his deputation. Mayor Reynard requested that the documents referenced in his presentation be provided to the City Clerk.

**Dan Carter – Canadian Hemp Farmers Alliance**

The Canadian Hemp Farmers Alliance mission is to tackle the United Nations sustainable development goals by developing sustainable, functional hemp based products that help reduce the need for fracking for fossil fuels, mining, as well deforestation. The Canadian Hemp Farmers Alliance is looking to raise \$3 million to conduct research and development

for processing and formulating of hemp flower, seeds, grain, grain oil, protein, stalk fibres to make functional hemp based products such as bio plastics, pulp and paper, liquid fuels, solid energy pellets, batteries, auto mobile parts, building materials, textile fabrics and soil remediation materials.

The Canadian Federal, Provincial & Municipal governments can open procurement opportunities for their own various government departments who will be the purchasers of the sustainable, functional hemp based products from the formulation facility who will be the sellers. Ways that the Government Departments can encourage hemp agriculture growth is by purchasing hemp products like:

- 1) Hemp Toilet Paper, Photo copying paper, tissue, paper towels
- 2) Hemp Bio Plastic Cutlery, Plates, Bowls, Straws, Table Cloths,
- 3) Hemp Fibre Uniforms
- 4) Hemp Fibre for insulation for new building development projects
- 5) Hemp Super Capacitor Batteries for all Government + Public auto mobiles that are electrically powered

By having the Canadian Federal, Provincial & Municipal Governments adopting functional hemp based materials into their sustainable development plans this will help to reduce the global market need for things like fracking for fossil fuels, mining for coal as well deforestation. This will encourage other Corporations to adopt functional hemp based products into their Sustainable Development strategies, as well this will encourage agricultural growth and give the (Formulators + Processors + Farmers) the ability to work out a healthy profit sharing contract which allows for farmer + processing + formulation expansion at the same rate which will create over a Million Jobs in the process to tackle the United Nations 2030 Sustainable Development Goals.

New Job opportunities that would be created by the municipality would be jobs for government, research and developers, processors, formulators, agriculture, marketing and business owners within different demographics such as women, youth & Indigenous.

Dan is asking Council to join the Canadian Hemp Farmers Alliance Government Membership.

**Discussion:**

Mayor Reynard thanked Dan for his presentation. There were no questions from Council.

## **E. Reports:**

### **1. Administration & Finance**

#### **1.1 July 2020 Financial Statements**

**Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at July 31, 2020.

#### **1.2 2020 Capital and Unusual Spending**

**Recommendation:**

That Council hereby accepts the 2020 Capital and Unusual Spending report.

**Discussion:**

Council questioned if the Senior Leadership Team (SLT) is confident all capital projects will be completed this year. Jon has been working with the SLT to confirm and will provide Council a list of project’s status.

**1.3 2019 Budget Amendments Approved by Deputy Treasurer or Treasurer**

**Recommendation:**

That Council approve the 2019 Budget Amendments Approved by Treasurer or Deputy Treasurer from January 1 to December 31, 2019.

**1.4 Water and Sewer Long Range Financial Plan**

**Recommendation:**

That Council hereby approves the Water and Wastewater Long Range Financial Plan Forecast as required under the Safe Drinking Water Act and Ontario Regulation 453/07.

**Discussion:**

Council inquired about the difference between the Financial Statement Report and the Operating Budget Forecast in the BMA report. Jon clarified the difference reflected revenues for charges which are not impacted by rate increases such as account turn on/off fees. Council requested that the WON numbers be reviewed.

**2. Fire & Emergency Services**

**No Reports**

**3. Operations & Infrastructure**

**No Reports**

**4. Community Services**

**4.1 Budget Amendment – Art Centre Thermostat Controller**

**Recommendation:**

That Council hereby approves a budget amendment in the amount of \$12,000 to be funded through capital donation commitments to upgrade the heating and cooling control controllers; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

**4.2 Budget Amendment – Keewatin Memorial Arena Compressor**

**Recommendation:**

That Council hereby approves a budget amendment in the amount of \$48,800 to be funded through the Keewatin Memorial Arena reserve to replace the MYCON ice plant compressor in the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

#### **4.3 Budget Amendment – Office Renovation – Operations Centre**

##### **Recommendation:**

That Council hereby approves a budget amendment in the amount of \$30,000 to be funded through contingency reserves to construct a new office space at the ground floor entrance of the Operations Center; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

##### **Discussion:**

Council requested renderings of the new office space. Stace will circulate to the group once finalized.

#### **4.4 Budget Amendment – Whitecap Pavilion Skylight**

##### **Recommendation:**

That Council hereby approves a budget amendment in the amount of \$15,000 to be funded through contingency reserves to repair the White Cap Pavilion skylight; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

#### **4.5 Keewatin Memorial Arena Concession Lease Agreement**

##### **Recommendation:**

That the request for proposals for food and beverage services for the Keewatin Memorial Arena concession be received by Jennifer Schott for a three year term; and further

That Council of the City of Kenora gives three readings to a bylaw to authorize the execution of an agreement between the Corporation of the City of Kenora and Jennifer Schott for the purpose of Food and Beverages Services at the Keewatin Memorial Arena for the term of September 1, 2020 to August 31, 2023.

#### **4.6 Kenora Physiotherapy Lease Renewal Agreement**

##### **Recommendation:**

That the Mayor and Clerk be hereby authorized to enter into a lease renewal agreement with the Kenora Physiotherapy and Sports Injury Clinic for the use of commercial space located at 18 Mike Richards Way; and further

That the appropriate by-law be passed for this purpose.

## 5. Development Services

### 5.1 Acquisition of Land – former Jaffray Melick Office Site

#### Recommendation:

That Council hereby directs administration to acquire property identified as “Outen Strip”, legally known as Part 1 23R6322, to enable the unencumbered future transfer of property containing the former Jaffray Melick municipal office.

### 5.2 Harbourfront Business Development Implementation Plan Funding Application

#### Recommendation:

That Council of the City of Kenora approves an application to the Tourism Economic Development and Recovery Fund (TEDRF) in the amount of \$40,000 for the delivery of detailed design and tender ready drawings to implement the Harbourfront Business Development Plan; and further

That Council confirms its financial commitment of \$235,000 for the project; and further

That Council hereby approves any cost overruns associated with the project.

### 5.3 Closure of Roads and Declaration of Surplus Land – Lana Richards

#### Recommendation:

That the Council of the City of Kenora declares the following City owned lands as surplus to the requirements of the Municipality, and that a portion of the “Old Government Road” be closed; and further

That in accordance with the policy value of the lands has been determined by an appraisal; and further

That surveying and procedures registration have been completed at the cost of the applicants; and further

That procedures for consolidation of the PINs will be undertaken at the cost of the applicants; and further

That the Mayor and Clerk are authorized to give three readings to a By-law to execute an agreement between the Corporation of the City of Kenora and Lana Richards for the sale of land.

## F. Proclamations

None

## G. Other

- Councillor Ralko spent the month of August completing her certificate of family mediation through York University. She thanked Council for their indulgence in letting her miss the past two meetings.
- Councillor McMillan recognized that September 9<sup>th</sup> is Fetal Alcohol Spectrum Disorder Awareness Day. A day to reflect on preventative measures and the significant impact this has on children and families.

- Councillor Van Walleghem recognized the Chamber and expressed appreciation for their downtown street market and car show on the greenbelt.
- Mayor Reynard also acknowledged the success of the downtown events held in partnership with the Chamber and Development Services.

## **H. Next Meeting**

- Tuesday, October 13, 2020

## **I. Adjourn to Closed**

### **Resolution #2**

#### **Moved by Councillor Smith, Seconded by Councillor McMillan & Carried:**

That Council now adjourn to a closed session at 10:52 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) Disposition of Land (3 matters-Plaza Development, Town Island Sale, Keewatin Medical Clinic)
- ii) Personal Matters about an Identifiable Individual (1 matter-LOWDC)
- iii) Educating & Training Members of Council (OPP Policing Costs)

## **J. Reconvene to Open Meeting**

Council reconvenes to open session at 1:55 p.m. with no reports from its closed session.

## **K. Close Meeting**

Meeting adjourned at 1:55 p.m.